



How To Find Your Class on Brightspace

Step One:

-Visit: <https://tcdsb.elearningontario.ca>

Step Two:

-Click on the button "Login TCDSB Students & Faculty"

Step Three:

-Enter your school username and password.

-Once you are logged into the platform it will say "Welcome _____ (your name)"

Step Four:

There are two possible ways to find your course code. Let's try this way first:

-Scroll down the page until you find your course code. As you are scrolling you will see courses from grade 3, grade 4, etc. Keep scrolling until you find your course code.

-Select your course code.

Another way is to scroll back to the top of the page where it says "Welcome ____". Locate the "waffle" looking icon at the top right-hand side of the screen that is beside the "envelope" icon.

-Click on the Waffle and scroll down to find your course code.

-Click on the course code.

-Check to ensure you select the course code with the correct teacher which is on your timetable.

Step Five:

You should now be in your course. Always read the Announcement for further instructions.

*If you still have not found your course, there is an "envelope" icon located at the top of the screen. Click on it and select email. Click on the Blue "Compose" button and type the last name of your Teacher in the "To:" In the body of the text message, let your Teacher know you are having trouble.